Course Title: English Writing III (Year II), Fall Semester, 2012  
Meeting Time: 10:10—12:00am, Tuesday / 9:10—10:00am, Thursday  
Instructor: Dr. Kao, Shin-Mei  
E-Mail: skao@mail.ncku.edu.tw  
Office: #26632 Office Telephone: #52245

Textbooks:  

Required references:  
1. An English-English dictionary. Longman, Oxford, or Collins COBUILD series are good choices  
2. A lexicon, thesaurus, or dictionary of usage.  
4. The Corpus of Contemporary American English (COCA):  
http://corpus.byu.edu/coca/

Design of the course:  
This course will be taught by two instructors, Dr. Shin-Mei Kao (Fall semester) and Dr. Gi-Zen Liu (Spring semester). The textbook will cover the needs of the entire school year. The plan and schedule for the spring semester will be announced later by Dr. Liu.  

It contains five parts: (1) essay writing, (2) patterns of essay development, (3) special skills, (4) handbook of sentence skills, (5) and readings for writers. We will use Part (1) to review the basic structure of academic essays and the process of developing any writing. We will use Part (2) together with Part (5) to learn several genres of academic writing. Part (3) and (4) summarizes some practical skills and key grammar points for writing. These two parts will be introduced together with matching genres. For each semester, you will write three long papers with full length. The minimum requirement for the first semester is 600 words), with shorter assignments and in-class exercises. Each long paper will go through several sessions of peer-review with revisions and a teacher-student conference before it is submitted as the final. The class will be divided into small groups for discussing and presenting reading assignments chosen from the textbook chapters.

Objectives:
In the first semester, we will:
first review the elements of the paragraph: the topic sentence, supporting ideas, unity, and coherence;

discuss the structure of an essay: the introduction, body, and conclusion;

discuss writing process (Part 1);

learn principles of clear writing (Chaps. 23-28 of Part 4), referencing and summarizing (Chaps. 18, 19, 22 of Part 3, and handouts); and punctuation (Chaps. 37-40 of Part 4)

write three long papers: essay length summary (handouts and Chap 18 of Part 3); exemplification (handouts and Chap. 10 of Part 2); definition (Chap 14 of Part 2).

Class requirements for the Fall Semester:

1. Bring a loose-leaf notebook and your English-English dictionary to the class. You will need both for working out your in-class writing and exercises.
2. Come to the class. You are allowed to miss three classes only in the entire semester. Missing the class more than three times will result in losing the Attendance score (see Evaluation). Absences due to official duties or sickness will be granted with proper documents.
3. Submit your assignment on time. I will deduct one point every day from the total of that assignment until you turn in your assignment.
4. Each student will have two conferences with me in this semester.

Evaluation:
1. Attendance and In-class participation: 25%
2. Three long papers: 75% (25 points for each paper)

Rubrics for evaluating the paper:
Content and ideas 30%
Organization 20%
Sentence structures/accuracy 20%
Word choices 20%
Mechanics (spelling, punctuation, capitalization, etc.) 10%